

## Job Description

<b>Job Title:</b>	Band A Dentist
<b>Base:</b>	Salisbury
<b>Grade:</b>	Salaried Dentist Band A (pro rata)
<b>Hours</b>	0.6 WTE Permanent
<b>Reporting to:</b>	Senior Dental Officer

### Our Values

Our STAR values are at the heart of everything we do. You can expect to see them in the way we act and the way we treat each other. Our values make us who we are.

- Service** We will put our patients first.
- Teamwork** We will work together.
- Ambition** We will aspire to provide the best service.
- Respect** We will act with integrity.

### Main Purpose of the Job

To provide Special Care Dentistry, Paediatric Dentistry, and Urgent Care Dentistry, as well as the opportunity to work as part of the Out of Hours Service, offering urgent care to the population of Wiltshire and Swindon. The post holder will be supported to deliver services within the GWHFT Community Dental Service contract and day to day management of a defined clinical area, based at Central Health Clinic, Avon Approach, Salisbury.

The Service covers the whole of Wiltshire, and the post holder may be required to deliver services from any of our 4 sites and in domiciliary settings. The role may include participating in General Anaesthetic & Inhalation Sedation Lists, and Domiciliary Care.

The job plan for this post is likely to include, one day of Urgent Care Dentistry, and two days of Special Care and Paediatric Dentistry.

### Main Responsibilities and Duties

- Provision of assessment, comprehensive treatment planning and treatment for people with special needs who are unable to obtain care from other providers. These include those clients with learning difficulties, physical disabilities, who are medically compromised or have behavioural problems, as well as children with additional needs, and children under 5 with high caries rates.
- Provide dental treatment as required and to undertake urgent, routine, and complex treatment in line with Trust protocol and current best practice.
- Provision of assessment, treatment planning and treatment of patients in domiciliary settings
- Promote and maintain patients' oral health within NHS regulations.
- Work with the wider clinical team, in the provision of high-quality dental care for the patients

- Achieve personal performance targets, awareness of the UDA system, working to achieve the targets set by commissioners.
- Meet Band A Dental Officer Competencies as set out within the terms and conditions of the Salaried Dental Service Contract
- Participate in Clinical Governance Programmes as required by the service including audit, peer review and annual performance appraisal.
- Ensure that standards for Dental Professionals are met as required by the General Dental Council this will include demonstration of required CPD

### **Patient Care**

- Staff should ensure that Estimates are printed for all Band 2 & Band 3 courses of treatment (COT)

### **Budget Responsibilities**

- Staff should ensure that completed courses of treatment (COT) are closed within 1 month of completion to enable transmission to BSA within that calendar month.

### **Responsibilities for People or Training**

- Provide day-to-day supervision of Dental Nurses in a defined clinical area, in association with the Dental Nurse Team Manager

### **Other Factors**

- Post holder may be required to travel throughout Wiltshire, must be a car driver with access to a motor vehicle.
- Regular VDU usage
- Core hours are 8.30 – 5pm.
- The Service is the preferred provider for Urgent Care Dentistry during the week, Special Care Dentistry and Paediatric Dentistry for children with additional needs and children under 5 with high caries rates, and the post holder will be committed to offering assessment and treatment to these groups. There will also be the opportunity to join the Out of Hours Dental Service.

### **Flexibility**

This job description is not intended to be exhaustive, and it is likely that duties may be altered from time to time in the light of changing circumstances, in discussion with the post holder. This role profile is intended to provide a broad outline of the main responsibilities only. The post holder will need to be flexible in developing the role with initial and on-going discussions with the designated manager.

### **Supplementary Information**

This job description should be read alongside the Supplementary Information provided on NHS Jobs for applicants and alongside the Employee Handbook for current staff members.

## Person Specification

<b>Job Title:</b>	Band A Dentist
<b>Base:</b>	Salisbury Central Health Clinic 0.6WTE

The following criteria will be assessed from information provided on your completed application form, during the shortlisting and assessment process, and by your referees.

Criteria	Essential	Desirable
<b>STAR Values</b>	We will expect your values and behaviours to reflect the STAR Values of the organisation: <b>Service</b> - We will put our patients first. <b>Teamwork</b> - We will work together. <b>Ambition</b> - We will aspire to provide the best service. <b>Respect</b> - We will act with integrity	
<b>Education, Qualifications and Training</b>	<ul style="list-style-type: none"> <li>BDS or equivalent</li> <li>Full registration with GDC</li> <li>VT Number or equivalent</li> <li>Commitment to CPD</li> <li>On an NHS Dental Performers List</li> </ul>	<ul style="list-style-type: none"> <li>Familiarity with Dental IT systems</li> <li>Commitment to learn NHS rules and regulations</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>Significant experience of providing routine dental care</li> </ul>	<ul style="list-style-type: none"> <li>Experience working in a Community Dental Service</li> <li>Experience of more complex dental care</li> <li>Appropriate post graduate qualification</li> <li>Previous use of SOEL Health practice management software</li> </ul>
<b>Knowledge and Skills</b>	<ul style="list-style-type: none"> <li>The ability to complete clear and concise patient records using practice management software.</li> <li>A good standard of written and spoken English is required to be able to undertake the relevant duties.</li> <li>Able to be accurate and good attention to detail.</li> <li>Leadership and motivational abilities</li> </ul>	<ul style="list-style-type: none"> <li>Knowledge of Best Interest Case work</li> </ul>
<b>Other Job-Related Requirements</b>	<ul style="list-style-type: none"> <li>Willing to work in other areas of the Trust or Trust-wide as and when required to do so.</li> <li>Ability to drive.</li> <li>Driven to achieve.</li> <li>Self-motivated</li> <li>Good time management</li> <li>Promoting a Just and Restorative Culture, Civility and respect in the workplace.</li> </ul>	

The Great Western Hospitals NHS Foundation Trust – Community Dental Service  
Management Structure October 2023



