



### Job Description

**JOB TITLE:** CLINICAL TEACHING FELLOW IN HEALTH CARE OF LATER LIFE

**DIRECTORATE(s):** UNDERGRADUATE MEDICAL EDUCATION DEPT (UMED)  
& HCOLL

**GRADE:** CLINICAL TEACHING FELLOW

**REPORTS TO:** DR RAJESH DWIVEDI, CONSULTANT IN HEALTH CARE OF LATERLIFE  
AND TEACHING CLINICAL LEAD FOR HCOLL & NICK KYTHREOTIS,  
UNDERGRADUTE MEDICAL EDUCATION MANAGER

**ACCOUNTABLE TO:** DR RAJESH DWIVEDI & NICK KYTHREOTIS

### About NUH

**Our Vision:**  
Outstanding in health outcomes and  
patient and staff experience

**Mission:** Working together with our patients, staff and partners to deliver world class healthcare, research, education and training. A leading teaching hospital and an innovative partner, improving the health and wellbeing of the communities we serve.

### Our Promises

**Our  
Patients**

**Our  
People**

**Our  
Places**

**Our  
Performance**

**Our  
Partners**

**Our  
Potential**

1. **Patients** - We will ensure our patients receive consistently high quality, safe care with outstanding outcomes and experience
2. **People** - We will build on our position as an employer of choice; with an engaged, developed and empowered team that puts patient care at the heart of everything it does
3. **Places** - We will invest in our estate, equipment and digital infrastructure to support the delivery of high quality patient care
4. **Performance** - We will consistently achieve our performance standards and make the best use of resources to contribute to an affordable healthcare system
5. **Partners** - We will support the improvement of the health of the communities we serve through strong system leadership and innovative partnerships to deliver integrated models of care
6. **Potential** - We will deliver world-class research and education and transform health through innovation



**Our values are: Caring and helpful; Safe and Vigilant for our patients and colleagues; Being Clinically Excellent and driving innovation to meet the needs of our patients; Using our Resources wisely whilst; Providing Quality products, services and experiences for staff and patients**

### **JOB SUMMARY**

This post is ideal for a doctor with MRCP, with a special interest in Health Care of Later Life who is either between core medical and higher training and wants a break, or at FY3 stage having satisfactorily completed their F2 training in the UK.

It is primarily envisaged that this Clinical Teaching Fellow would provide Health Care of Later Life teaching to undergraduate medical students on the QMC & City campus.

This is a post runs initially from 7 August 2024. The aims of the post are primarily to assist and teach 4<sup>th</sup> year medical students from University of Nottingham during their Advance Practice 1 (AP1) Health Care of Later Life (HCOLL) attachment.

### **KEY JOB RESPONSIBILITIES**

- To deliver ward based teaching and support to the AP1 HCOLL students
- Contribute to the AP1 HCOLL Case Based and Clinical Reasoning Teaching Session.
- To contribute to the ward base assessments of DOPS and mini-CEX for the AP1 HCOLL students
- To support the running of AP1 HCOLL simulated or patient workshops.
- To teach clinical skills within the AP1 HCOLL course.
- To support teaching in other areas of the curriculum as required. This will include Year 1 and Year 2 Early Clinical Hospital Visits and patient workshops.
- Contribute to Induction of AP1 HCOLL students to the wards and also to the Foundation for Practice Induction.
- To provide teaching on the Early Clinical Experience Course (14 x Year 1/2 hospital visits).
- Contribute to AP2 Medicine teaching as required.
  
- Contribute to the formal examination of these students including OSCE examinations and exam question writing. Take part in one-to-one tutoring of students re-sitting their exams and provide one-two-one teaching support for struggling students.

- Contribute in a strategic sense to the evolution of teaching for all the above groups.
- Support teaching across the clinical course as required.
- Working with the Undergraduate Manager and other Teaching Fellows to develop innovative teaching methods across the clinical course.
- Undertake appropriate projects to support your own learning and improve the experience of the Department.

These tasks will involve administration and coordination, as well as hands-on delivery of teaching.

**Personal Professional Development & Educational Research:**

- Undertake the M.MedSci (Clin.Ed) Course at the University of Nottingham or at another Higher Education Institution during the tenure of this post, The Trust will pay 50% of the course based on UK postgraduate student course fees rates.
- Carry out relevant educational research as appropriate.
- Take an active part in training sessions run by UMED.
- To represent the Department where appropriate in University exam and standard setting meetings and other associated courses

The post holder will also undergo regular reviews and an annual appraisal. This will be in line with the national education standards set by ASME (Association of the Study of Medical Education), which the UMED aspires all of its Clinical Teachers to adhere to.

**Undergraduate Medical Education Teaching**

**Clinical Teaching of Health Care of Later Life (HCOLL):**

The HCOLL module has been revised as part of the new curriculum being put in place by the University of Nottingham, which NUH has been delivering. HCOLL forms part of the Advanced Practice Level 1 (AP1) course, which will run from March– September. The course will be based at both sites at NUH. There will be an opportunity for the post holder to both strategically input into the development of the course and delivery of teaching around the concept of comprehensive geriatric assessment, including the use of lectures, simulation, etc. The postholder will work closely with the other Clinical Teaching Fellow in HCOLL to deliver these teachings and support to our students. Teaching will likely be a mixture of Clinical Reasoning, Ward and Case Base based teaching plus Simulation Patient Based Sessions.

When the HCOLL rotations are not running, you will be expected to teach on the Advanced Practice Level 2 (AP2) Medicine course, alongside the Medicine Clinical Teaching Fellows and other clinical teachers.

### **Educational Research**

During the two years, the post holder can undertake the taught M.Med.Sci (Clin.Ed) Course as a part time postgraduate student, which includes contact time at the University of Nottingham or at another Higher Education Institution if applicable, plus reading and writing up of assignments and dissertation. 50% of the costs of the M Med Sci will need to be met by the successful applicant and 50% by the Trust for all UK applicants.

There will be opportunities throughout the two years to present at local, regional and national conferences. The NUH UMED runs its own conference on an annual basis and encourages staff to present good practice initiatives as well as supporting staff to attend regional and national conferences, such as ASME and ASPIH.

### **GENERAL DUTIES**

In addition to the key job responsibilities detailed in this job description all employees at Nottingham University Hospitals NHS Trust are expected to comply with the general duties detailed below:

#### **Infection Control**

To maintain a clean, safe environment, ensuring adherence to the Trust's standards of cleanliness, hygiene and infection control.

#### ***For senior/clinical managers the following statement must also be included***

*The post holder is accountable for minimising the risks of infections and for the implementation of the Code of Practice for the Prevention and Control of Healthcare Associated Infections as outlined in the Health Act 2006. This includes receiving assurance of risk and embedding evidence based practice into daily routines of all staff.*

#### **Safeguarding children, young people and vulnerable adults**

Nottingham University Hospitals is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults. All staff and volunteers are therefore expected to behave in such a way that supports this commitment.

#### **Information Governance**

All staff have an individual responsibility for creating accurate records of their work and for making entries into and managing all NHS records effectively in line with the Health Record Keeping Policy and other Health Records and Corporate Records Management policies and procedures in order to meet the Trust's legal, regulatory and accountability requirements.

#### **Health and Safety**

To take reasonable care to prevent injury to themselves or others who may be affected by their acts or omissions.

To co-operate fully in discharging the Trust policies and procedures with regard to health and safety

matters.

To immediately report to their manager any shortcomings in health and safety procedures and practice.

To report any accidents or dangerous incidents to their immediate manager and safety representative as early as possible and submit a completed accident/incident form.

To use protective clothing and equipment where provided.

Whilst the aim of the Trust is to promote a co-operative and constructive view of health and safety concerns in the organisation, all staff must be aware that a wilful or irresponsible disregard for safety matters may give rise to disciplinary proceedings.

### **Governance**

To actively participate in governance activities to ensure that the highest standards of care and business conduct are achieved.

### **Health and Wellbeing**

Employees are expected to take all reasonable steps to look after both their physical health and mental health. To support employees to achieve this NUH offers a wide range of health and wellbeing activities and interventions. The full programme can be viewed at on the staff intranet.

Line managers are expected to encourage and support staff to look after their health and wellbeing, including the release of staff to attend health and wellbeing activities and interventions.

### **General Policies Procedures and Practices**

To comply with all Trust policies, procedures and practices and to be responsible for keeping up to date with any changes to these.

### **WORKING CONDITIONS**

Describe the post holder's normal working conditions (*such as exposures to hazards, requirement for physical effort etc*).

### **JOB REVISION**

This job description should be regarded as a guide to the duties required and is not definitive or restrictive in any way. The duties of the post may be varied from time to time in response to changing circumstances. This job description does not form part of the contract of employment.

### **Service Review**

A strategic review of all Trust services is taking place, as a result of which some services, or parts of some services, may transfer from one campus to the other. This will be decided in accordance with the most appropriate way to provide the best healthcare for patients in the future and all staff will be fully consulted on about the impact of any such decisions.

Job description reviewed by: Nick Kythreotis  
Date: April 2024