

Cheshire and Wirral Partnership Miss

NHS Foundation Trust

New Employee / Volunteer / Long Term (>4 weeks) Placement Risk Identification

Post/Role: PT-1809 - Informatics Support Analyst
Location:The Oaks
Trust / Employer: CWP NHS FT

This form <u>must</u> be completed by the manager/supervisor to identify risks relevant to the post/placement which may require occupational health involvement. Where a risk is identified please refer to the 'RISK IDENTIFICATION MANAGERS GUIDANCE' document for further advice and to determine if OH intervention/Health Assessment is required and indicate this in final columns. WHERE BASELINE HEALTH SURVEILLANCE IS INDICATED, THE IDENTIFIED ELEMENTS OF THIS ROLE/PLCAEMENT <u>MUST NOT</u> BE UNDERTAKEN UNTIL ADVICE RECEIVED FROM OCCUPATIONAL HEALTH

The job will or may involve (please tick ✓ as appropriate):-

(if yes refer to guidance) 1 Drivers (of company vehicles or who transport service users) 2 Vocational Driving (e.g LGV, PCV) specify: Yes No 3 Food Handling/Preparation (preparation, cooking & serving) 4 Manual Handling 5 Contact with patients (involved in direct patient care) 6 Contact with patients (social contact in clinical environment) 7 Working with those who are at risk of blood borne infections 8 Undertaking exposure prone procedures. 9 Exposure to respiratory sensitisers (specify) 10 Working with biological agents (specify) 11 Working at heights Yes No 12 Working in isolation Yes No 13 Exposure to skin sensitisers (specify) 14 Exposure to noise. 15 Working with vibrating tools 16 Working with electrical wiring Yes No 17 Working in confined spaces 18 Working in confined spaces 19 Working with extremes of hot and cold temperature 20 Requirement to perform control and restraint procedures Yes No Yes No 21 Any other occupational hazards			RISK PRESENT?	
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8 Undertaking exposure prone procedures. 9 Exposure to respiratory sensitisers (specify	6	Contact with patients (social contact in clinical environment)	Yes	No
9 Exposure to respiratory sensitisers (specify	7	Working with those who are at risk of blood borne infections	Yes	No
(specify) 10 Working with biological agents (specify Yes No 11 Working at heights Yes No 12 Working in isolation Yes No 13 Exposure to skin sensitisers (specify Yes No 14 Exposure to noise Yes No 15 Working with vibrating tools Yes No 16 Working with electrical wiring Yes No 17 Working in confined spaces Yes No 18 Working night shifts Yes No 19 Working with extremes of hot and cold temperature Yes No 20 Requirement to perform control and restraint procedures Yes No 21 Any other occupational hazards Yes No	8	Undertaking exposure prone procedures.	Yes	No
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20 Requirement to perform control and restraint procedures Yes No	19		Yes	No
21 Any other occupational hazards Yes No	20		Yes	No
	21		Yes	No
Specify:				
		Specify:		

OH Health Assessment needed?				
Yes	No			

Recruiting Manager (print): Phil Spencer	
Signature: P.SPENCER	
Department: Infrastructure Services (ICT)	Date: 1/12/2015

FOR COMPLETION BY HR RECRUITMENT TEAM/VOLUNTEER CO-ORDINATOR:

Successful Candidate Name: DOB:		
Base line health surveillance form sent with risk identification to new employee for	Yes	No
completion and return to Occupational Health (see Managers guidance)		