

# **ANEURIN BEVAN UNIVERSITY HEALTH BOARD**

## **Mental Health and Learning Disabilities Division**

### **JOB DESCRIPTION**

**Job Title:** Registered Mental Health Nurse Inpatients–  
Band 5

**Responsible to:** Ward/Unit Manager

**Grade:** Band 5

### **JOB SCOPE**

The following is a guide to the key responsibilities expected of the Registered Nurse within a ward environment of an Inpatient Unit.

#### **Clinical Responsibilities:**

To assess, plan, implement, and evaluate programmes of care for those clients allocated to you, by the line manager or deputy within the unit.

To provide clinically effective and evidence based nursing care for their patients

To supervise the work of junior staff

To carry out risk assessments and ensure the unit manager is made aware of any patient they consider to be at risk and/or vulnerable.

To maintain an accurate and up-to-date record of patient presentation and progress using the relevant documentation.

To participate in the review of at risk/vulnerable patients as directed by the unit line manager.

To adopt the role of named nurse for those patients/ clients allocated by the unit line manager.

Promote a multi-disciplinary team (MDT) approach to patient care on the ward.

To arrange meetings regarding patient care as directed by the MDT including writing Care and Treatment Plan (CTP) reports for identified patients.

To seek appropriate community placements in conjunction with the MDT

To support the patient to access advice in relation to the appropriate benefits.

### **Managerial Responsibilities:**

To act up in absence of the unit line manager/ deputy

To delegate tasks and duties responsibly, considering skills and competency

To provide support and advice as required by junior members within the team

To participate in managerial supervision of support staff as organised by the unit line manager.

To participate in meetings as directed by the unit line manager.

To ensure that the unit line manager is made aware of any untoward incidents

To write the necessary patients reports when applying for continuing care funding.

### **Organisational Responsibilities:**

To assist the unit line manager in providing statistical information as and when required.

To participate in the training of nursing students and students of other disciplines

To participate in the Personal Appraisal Development Review (PADR) process promoting professional development

### **Personal Responsibilities:**

To develop their range of clinical skills

To maintain a positive attitude

To keep abreast of most recent professional nursing issues

To manage their own health and wellbeing, whilst promoting a sensible work life balance

To ensure that all mandatory and statutory training is completed as required

To maintain their individual personal profile as per revalidation requirements.

To recognise their own professional accountability in line the Nursing Midwifery Council (NMC) code of conduct

### **Health & Safety at Work**

All staff are reminded of their responsibilities as employees to take reasonable care of their own health and safety at work and of other persons who may be affected by their acts or omissions at work.

You are reminded that under the Fire Precautions Act 1971, you are required to attend at least one fire lecture per year.

### **Confidentiality**

Personal information and many of the duties of this post are of a confidential nature and disciplinary action will be taken if confidential information is divulged to inappropriate persons.

### **Data Protection Act**

All staff are reminded of their duties and responsibilities as employees under the Data Protection Act 2018 and in particular to ensure that Personal Data is not negligently or unlawfully handled or disclosed to unauthorised persons.

### **Review**

The duties of this post will be subject to review from time to time to reflect organisational change and managerial change.

**Aneurin Bevan University Health Board**  
**Division of Mental Health & Learning Disabilities**

**PERSON SPECIFICATION**

**Post:**           **Registered Nurse Inpatient Care**

**Grade:**       **Band 5**

	<b>Essential</b>	<b>Desirable</b>
<b>Qualifications</b>	RMN Qualification  Up to date NMC registration  Evidence of portfolio re. PREP	Mentorship trained Relevant post basic course  Up to date training PMVA  Good understanding of CTP and WARRN risk assessment.
<b>Experience</b>	Have relevant post registration experience  Evidence of reflective practice	Committed to professional development
<b>Knowledge &amp; Skills</b>	Able to work in a multidisciplinary environment  Possess a clear understanding of the roles and responsibility of a Band 5 staff nurse in acute psychiatry  An effective communicator (oral and written)	Evidence of advance practice  I.T. conversant

<b>Personal Qualities</b>	Self-motivated and enthusiastic  Willing to learn Courteous  Reliable and conscientious  Flexible to meet organisational needs  Able to work as part of the team.	Ability to innovate and motivate team  Highly motivated team player  Professional manner
<b>Other</b>	Ability to travel within a geographical area.	Ability to speak Welsh