

Band 7 Sonographer

Ultrasound department

JOB DESCRIPTION



1. About the Trust

Our organisation

The Hillingdon Hospitals NHS Foundation Trust is the only acute hospital in the London Borough of Hillingdon and offers a wide range of services including accident and emergency, inpatient care, day surgery, outpatient clinics and maternity services. The Trust's services at

Mount Vernon Hospital include routine day surgery, delivered at a modern treatment centre, a minor injuries unit and outpatient clinics.



The safety and well-being of our patients and of our staff is paramount and we are making urgent improvements to address this – particularly in infection prevention and control. We are making progress and going forward by working in partnership with local GPs, charities, community services, academic partners, our local authority, neighbouring hospitals and the wider North West London Integrated care system, and ensuring that we listen and work in partnership with our local population. We are absolutely focused on ensuring that our hospitals provide high quality, safe and compassionate care, while drive forward the building of the new Hillingdon Hospital.

We have over 3,500 members of staff that are proud to care for nearly half a million people, with a vision to be an outstanding provider of healthcare through leading health and academic partnerships, transforming services, to provide the best care where needed.

Our staff are real superstars; how they have responded to the challenge of the COVID-19 pandemic was amazing and reflects our values - which guide our decisions, our teamwork, how we support our people and how we deliver our patient care. The values form the mnemonic CARES:

Communication

Attitude

Responsibility

Equity

Safety



Our patients are at the heart of everything we do and our mission is to provide high quality, safe and compassionate care, improving the health and wellbeing of all the people we serve. In addition to our Estates, Clinical, Workforce, Digital, Communications and Engagement strategies, our strategic objectives this year are focused on Quality, Workforce, Performance, Money, Well-Led and Partnership Working.

2. Role profile: Job description & Person specification

Job title	Band 7 Sonographer
Salary scale	£45024 – 50806
Division	CSS & MVH
Responsible to	Radiology Operations Manager
Accountable to	Lead Sonographers
Type of contract	Permanent
Hours per week	37.5
Location	Mount Vernon and Hillingdon Hospitals

Job summary

The sonographer will be responsible for scanning patients and producing independent reports of these scans in line with departmental guidelines.

The sonographer will take an active role in teaching & practical training of student sonographers, specialist registrars & others in training.

The sonographer will also participate in the management of the ultrasound department and in the audit & clinical governance programs.

Principal Purposes

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Responsibilities

- 1 To use ultrasound to carry out diagnostic examinations of patients and provide clinical reports in line with departmental guidelines.
- 2 To assess the need for referral of patients, to other clinical staff, in line with departmental guidelines.
- 3 To communicate with patients, their relatives & others about the purpose of the examinations & the scan results (in line with departmental guidelines). This will include reacting sensitively and professionally to unforeseen clinical situations such as the breaking bad news in cases of fetal abnormality, intrauterine death and other extremely sensitive & complex situations.
- 4 To ensure patients are giving informed consent for all examinations.
- 5 To develop ones own skills & knowledge & contribute to the development of others, identifying any training needs to the Lead Sonographer.
- 6 To take responsibility for own professional development and performance, and maintain a CPD portfolio.
- 7 To plan & prioritise ones own workload & that of the section to ensure the efficient flow of work, keeping waiting times to a minimum and maintaining a high standard of service delivery.
- 8 To take active role in the development of clinical guidelines & protocols.

- 9 To ensure the safe use & maintenance of ultrasound equipment and report any faults to the appropriate person.
- 10 To supervise & provide clinical training for student sonographers, specialist registrars and others in training in ultrasound, checking where necessary their scan techniques and clinical reports to ensure patient safety and good professional practice is maintained at all times.
- 11 To attend clinical meetings where possible and present cases at the ultrasound MDT.
- 12 To monitor & maintain health, safety & security of self and others within the working environment. Be aware of specific risk management issues associated with ultrasound scanning and take reasonable precautions to avoid repetitive strain injury or work-related upper limb disorder.
- 13 To enter observations & scan results on the relevant computerized information systems.
- 14 To actively participate and present in clinical governance, risk management & audit programs.
- 15 To contribute to the effective running of the ultrasound service. This may include maintaining equipment stocks and ordering supplies where necessary.
- 16 Any other duty that may be required by the Lead Sonographer after discussion

General:

The Hillingdon hospital has a non-smoking policy: smoking will only be allowed in the designated areas.

All employees must comply with the Trust's Equal Opportunity Policy and must not discriminate on the grounds of sex, colour, race, ethnic or national origins, marital status, age disability or sexual orientation.

All employees are subject to the requirements of the Health and Safety at Work Act. The post holder is required to ensure, as an employee, that his/her actions do not endanger other people or him/herself.

All employees are subject to the Data Protection Act and must maintain strict confidentiality in respect of patient and staff records. This includes the accuracy and integrity of the information contained therein.

All staff have a responsibility to report all clinical and non-clinical accidents or incidents promptly and when requested to, co-operate with any investigation undertaken.

All staff are required to work in accordance with the HPC and their professional group's code of conduct (eg SoR, NMC, GMC) to ensure the welfare and safety of patients.

Employees may be asked to work at other Trust sites, following prior consultation with post holder.

This job description may be reviewed in the light of changing service needs and developments. Any changes will be fully discussed with the postholder prior to any changes being made.

Declaration:

I confirm this job description has been drawn up with my full involvement and accurately reflects the responsibilities of the role.

Postholder signature:

Postholder print name:

Line Manager signature:

Line Manager print name:

Date: