

Job Description

Job Information	
Job Title:	Staff Nurse – Sanderson Suite
Directorate/Service:	Surgical Care Group
AfC Band:	Band 5
Responsible to:	Ward Manager
Accountable to:	Matron
Base Location:	St Helens Hospital
Job Code:	409-6211137

Job Summary
<p>The post holder is expected to carry out all relevant forms of care without direct supervision and may be required to demonstrate procedures and supervise qualified and/or unqualified staff. The post holder will develop the necessary skills to become a clinically competent registered nurse. The post holder will (develop the skills over time) to be able to provide a high standard of direct nursing care to patients. The post holder will be an effective communicator, liaising closely with all users of the service in order to deliver high standards of nursing care.</p> <p>All staff nurses will support and supervise unqualified members of staff as this is a key component of the role. He/she has a valuable role in enhancing clinical practice and meeting the clinical governance agenda of the Trust.</p>

Dimension & Context of the role
<p>Sanderson Suite is a Nurse Led Unit which is a rewarding and challenging place to work. The unit is open Monday to Saturday and accommodates planned overnight patient stays Monday to Thursday. Staff will be expected to work night duty and Saturdays as per duty rota.</p>

Key Responsibilities
<p>KEY DUTIES</p> <ul style="list-style-type: none"> To be able to provide pre and post-operative care and emotional support to patients and their relatives who are planned admissions for surgical procedures. To participate in the holistic assessment of patients, and to recognise and organize individual patient care needs, and to be able to manage own workload and prioritize care. To participate in the teaching of student nurses and the in-service training of qualified nurses and health care assistants, and to participate in the induction of new starters. To display a consistently professional manner, and to be always caring and approachable. To commence and participate in research/special projects as directed by the team leader. To contribute to the setting, maintaining and monitoring of standards of care within the ward. <p>CLINICAL & PROFESSIONAL RESPONSIBILITIES</p> <ul style="list-style-type: none"> Maintain appropriate NMC registration. To be aware of and practice professionally in accordance with the NMC Code of Conduct and the Scope of Professional Practice. To personally ensure fulfilment of the requirements for professional updating and to maintain a personal record for the future registration purposes. Ensure that nursing care is appropriate, provided and is consistent with clinical guidelines.

- To be a caring, clinically competent registered nurse who ensures patient safety and well-being is paramount at all times.
- To ensure the confidentiality of patient information at all times.
- To ensure that ward philosophy, policies and procedures are adhered to at all times and that any amendments to policies are acted upon immediately.
- To ensure the privacy and dignity of patients is paramount and not compromised.
- To be aware of all child protection and safeguarding responsibilities appropriately and the Act requires the post holder to attend infection prevention and control training on induction and at regular updates and to take responsibility for the practical application of the training in the course of their work. Infection prevention and control must be included in any personal development plan and/or appraisal

ADMINISTRATIVE RESPONSIBILITIES

- Ensure patient records are kept up to date and accurate and recording is done in line with Trust policies and procedures.

TEACHING & TRAINING RESPONSIBILITIES

- To participate in the teaching of students and the in-service training of qualified nurses and health care assistants and act as facilitator/mentor/preceptor as appropriate.

LINE MANAGEMENT/SUPERVISORY RESPONSIBILITIES

- Supervise Health Care Assistants and students as and when required.
- Supervise Junior Staff Nurses once deemed sufficiently competent and experienced in role by Ward Manager.

RESEARCH & AUDIT

- To commence and participate in research/special projects as directed by the ward manager.

GENERAL DUTIES

- To observe the provisions of and adhere to all Trust policies and procedures.
- To actively participate in the annual performance review to identify personal development needs
- To attend Trust Statutory and Mandatory training sessions as required and any other training courses relevant to the post.
- To fully comply with the relevant sections of the Health and Safety at Work Act. They must also understand and implement Mersey and West Lancashire Hospitals NHS Hospitals Trust "Statement of Policy on Health and Safety at Work" and the Trust corporate "Health and Safety Policies and Procedures". You are required to follow all applicable rules and procedures relating to Health and Safety at Work and to take all responsible precautions to avoid actions.
- To be aware of the confidential aspects of the post. To keep up to date with the requirements of information governance; undertake mandatory training and follow Trust policies and procedures to ensure that trust information is dealt with legally, securely, efficiently and effectively. Breaches of confidentiality will result in disciplinary action that may involve dismissal. You must maintain the confidentiality of information about service user staff and organisational business in accordance with the General Data Protection Regulation 2018 (GDPR) and Caldicott

principles.

- The post holder should also be aware that, regardless of any action taken by the employing authority, breaches of confidentiality could result in civil action for damages.
- All staff will be treated with respect by management, colleagues, patients and visitors and equally staff will treat management, colleagues, patients and visitors with the same level of respect. Staff will be supported to challenge any discriminatory behaviour that may be based on differences in race, disability, language, culture, religion, sexuality, age, and gender or employment status.
- The Trust is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff to share this commitment. All staff therefore who come into contact with children, young people and vulnerable adults have a responsibility to ensure they are trained and competent to be alert to potential indicators of abuse or neglect, and know how to act on their concerns in line with the policies and procedures of Mersey and West Lancashire Teaching Hospital NHS Trust.
- To ensure that when creating, managing and sharing information records it is done in an appropriate way, subject to statutory requirements and agreed security and confidentiality policies, procedures and guidelines. All employees are responsible for implementing and maintaining data quality, ensuring that records are legible and attributable and that the record keeping is contemporaneous
- In accordance with the Health and Social Care Act 2008, the post holder will actively participate in the prevention and control of infection within the capacity of their role. The Act requires the post holder to attend infection prevention and control training on induction and at regular updates and to take responsibility for the practical application of the training in the course of their work. Infection prevention and control must be included in any personal development plan and/or appraisal.
- To adhere to relevant Code of Practice of Professional body (if appropriate)
- The post holder must be flexible in the duties performed and it is expected that similar duties, not specifically listed above, will be carried out as required and may be cross site.
- The duties contained in this job description are not intended to be exhaustive. The duties and responsibilities of this post are likely to evolve in line with the Trust's continued organisational development.
- To adhere to the NHS Constitution and its principles and values. You must be aware of your Duty of Candour which means that you must be open and honest during your employment and if you see something wrong, you must raise it. You must read the NHS Constitution in full and can download this from the Trusts intranet site or the www.gov.uk website. Hard copies are available from the HR Department on request.
- The Trust is a non-smoking site. Failure to follow this rule could lead to disciplinary action.