



## **Appointment of**

# 9 MONTH FIXED TERM LOCUM CONSULTANT

In

## **PALLIATIVE MEDICINE**

Post Reference: 421-MS-1109K



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## **SECTION 1 Job Description – General Details**

Title:	Locum Consultant in Palliative Medicine				
Location:	Based at Harrogate & District NHS Foundation Trust, Harrogate				
New or Replacement Post:	Replacement				
Prime responsibility:	Palliative Medicine				
Accountable to:	Medical Director , Clinical Director and the Operational Director of LTUC				
Reports to:	Clinical Director and Operational Director for LTUC Clinical Lead for Palliative Medicine				
Works with:	Palliative Medicine Consultants across the hospital, community and hospice settings in Harrogate Wider Specialist Palliative Care Team, including Specialty Doctors and Clinical Nurse Specialists Healthcare professionals in primary and secondary care providing palliative and end of life care				
Key tasks:	To provide Specialist Consultant level care to patients at the end of life To work collaboratively with other members of the HDFT Palliative Care Team to uphold high standards of care across the hospital and community settings				

We are looking for an enthusiastic consultant colleague to join an established team to provide fixed term cover. The successful applicant will join four other Palliative Medicine Consultants in providing Specialist Palliative Care to the Harrogate and Rural Dales (HaRD) area (population approx. 160.000). The postholder will be based at Harrogate and District Hospital and employed by Harrogate and District NHS Foundation Trust (HDFT) with clinical work primarily in the community setting.

The postholder will provide clinical leadership, diagnosis, management and treatment for patients with specialist palliative care needs; act as an expert resource for medical, nursing and other health care professionals and be an active champion of high quality palliative and end of life care (PEoLC) in the locality.

## SECTION 2 Person Specification

REQUIREMENTS	ESSENTIAL	DESIRABLE	
Qualifications	<ul> <li>Full registration with the GMC with licence to practice</li> <li>Inclusion on Specialist Register for Palliative Medicine or within six months of receipt of Certificate of Completion of Training (CCT) at time of interview</li> <li>MRCP, MRCGP or equivalent</li> </ul>	Other higher degree or diploma e.g. MD, PhD	
Clinical experience	<ul> <li>At least 4 years (WTE) post graduate experience in palliative medicine, some of which being in an acute hospital setting</li> <li>Experience of multidisciplinary working</li> </ul>		
Management & administrative experience	<ul> <li>Ability to effectively organise and manage clinical workload</li> <li>Ability to lead a team and form effective working relationships within a team</li> <li>Ability to inspire, motivate and develop junior medical and nursing staff</li> </ul>	Management course and/or qualification	
Teaching	Experience of teaching a variety of healthcare professionals	Attendance at recognised Educational/Clinical Supervisor training	
Research	Ability to convert research evidence into clinical practice		
Other attributes	<ul> <li>Ability to communicate effectively and compassionately with team members, patients, relatives, GPs, nurses and other agencies</li> <li>Commitment to Continuing Professional Development</li> <li>Energetic and enthusiastic/passionate about delivering high quality patient care</li> </ul>	Advanced communication skills course or qualification Willingness to undertake additional professional responsibilities at local or regional level Car driver with driving licence to undertake community visits	



SECTION 3: Duties of the Post

## 3.1 Duties & responsibilities of the Post

- To provide consultant level clinical support and advice for the HDFT Palliative Care Team working predominantly in the community setting
- Review those community patients referred to the HDFT Palliative Care Team who
  require consultant level assessment. Undertake joint visits with the CNSs where
  possible to support training and development of the team.
- Joint clinical responsibility for patients on the HDFT Palliative Care Team caseload, including weekly attendance at weekly MDTs for hospital and community patients.
- To attend the weekly Carcinoma of Unknown Primary MDT
- To provide cover for consultant colleagues in respect of periods of leave in accordance with Trust policy
- To regularly devote time for the training and supervision of junior medical staff and trainees, and contributing as appropriate to undergraduate, postgraduate and continuing medical education.
- To manage personal workload in such a way as to ensure that capacity is maximised and quality of care is optimised.
- To participate in audit with the support of the Trust Clinical Effectiveness team and support quality improvement in the HDFT Palliative Care Team and around PEoLC in the community setting
- Work with the multiprofessional team to develop and update care pathways, policies and clinical guidelines
- To take part in the Trust Appraisal scheme
- The job plan will allow for 1.5 SPA for completion of CPD and there is an expectation of commitment towards revalidation
- As a new consultant, you would be fully supported by an excellent clinical and management team.
- Participate in professional continuing medical education; study leave is provided for this purpose, and the appointee will be entitled to apply to the Trust Study Leave Committee for a contribution to funding of this activity. The Trust supports the requirement for Continuing Professional development as laid down by the Royal College of Physicians and is committed to providing time and financial support for these activities.

## 3.2 Proposed Job Plan

The post is an up to 10 PA post, consisting of: 1.5 PA SPA and up to 8.5 PA Clinical DCC. Exact details of the job plan will be agreed with the successful candidate after their appointment.

In addition, the post holder will contribute to a Category B consultant on call rota covering Hull, York, Scarborough and Harrogate. The frequency of on call is between 1 in 12 and 1 in 15 depending on number of consultants on rota. This is remunerated at 1%. To be part of the on call scheme all the hospices have had to demonstrate a robust first on call system of hospice doctors. The hospice doctors provide telephone advice only to GPs and senior hospital doctors in their area in addition to telephone advice and face to face assessments as required by their hospice inpatient unit.

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
АМ	08.00-8.30 Patient Admin  08.30-09.00 Clinical Handover  09.00-12.00 Community reviews	08.00-8.30 Patient Admin  08.30-09.00 Clinical Handover  09.00 – 10.00 Hospital MDT meeting  10.00-12.00 Community reviews	08.00-8.30 Patient Admin  08.30-09.00 Clinical Handover  09.00-12.00 Community reviews	08.00-8.30 Patient Admin  08.30-09.00 Clinical Handover  09.00-10.00 Community MDT Meeting  10.00-10.30 CUP MDT Meeting  10.30-12.00 Community reviews	08.00-8.30 Patient Admin  08.30-09.00 Clinical Handover  09.00-12.00 Community reviews
РМ	12.00-16.00 Community reviews	12.00-14.00 Community reviews 14.00-16.00 SPA	12.00-16.00 Community reviews	12.00-16.00 SPA	12.00-16.00 Community reviews

## 3.4 Teaching and Training

The appointee is expected to participate in teaching and training of junior staff, medical students and other clinical staff groups. The appointee will also have supervision responsibilities for junior medical staff within the specialty.

## 3.5 Study & Training

The applicant is expected to participate in professional continuing medical education; study leave is provided for this purpose, and the appointee will be entitled to apply to the Trust Study Leave Committee for a contribution to funding of this activity. The Trust supports the requirement for Continuing Professional development as laid down by the Royal College of Physicians and is committed to providing time and financial support for these activities.

## SECTION 4: Specialist Palliative Care Services in Harrogate

#### 4.1 HDFT Palliative Care Team

The HDFT Palliative Care Team is a dynamic and energetic team, passionate about providing high quality palliative and end of life care for adults in HaRD (515 square miles). Team members work predominantly in either hospital or community but provide cross cover as needed. Responsibility for overall running of the team is shared between two consultants in Palliative Medicine and the Macmillan Lead Nurse for PEoLC.

## 1.3 WTE Consultants:

Dr Kath Lambert Joint Clinical Lead for Palliative Medicine, Community Dr Viv Barros D'Sa Joint Clinical Lead for Palliative Medicine, Hospital

Charlotte Rock Lead Nurse for End of Life (B8a) (1WTE)

## 1.15 WTE Specialty Doctors:

Dr Cath Siller Hospital
Dr Claire Dickson Community

6.23 WTE Palliative Nurse Specialists (B6 – B7), including:

The team sees more than 1400 referrals per year (approximately 50% split between hospital and community service). An increasing proportion of patients (>40% hospital referrals) have non-malignant disease. We have close working relationships with hospital and community colleagues and accept referrals for patients with progressive, life-limiting illness, where the focus of care is on quality of life with any of the following needs:

- Complex symptom control symptoms that are not responding to appropriate initial interventions made by the caring team
- Psychological, emotional or social support
- Assessment for hospice care
- Support in complex clinical decision making challenges where medical and personal interests are finely balanced by applying relevant ethical and legal reasoning alongside clinical assessment.

We offer a face to face service 5 day a week including bank holidays. Outside those hours telephone advice is available to healthcare professionals via Saint Michael's Hospice.

In addition to clinical work the HDFT PCT is involved in the regular delivery of training and education about PEoLC across the locality. Team members are actively involved in audit and the production of evidence-based clinical guidance. Senior members of the team are central to the Trust End of Life and Mortality Committee which supports quality improvement in PEoLC in HDFT and locality and regional PEoLC strategic work.

## 4.2 Saint Michaels Hospice

The Specialist Palliative Care service at the Trust works closely with hospice partners within the locality. Saint Michaels Hospice is located at Hornbeam Park, approximately 2 miles south of the Harrogate District Hospital site.

Saint Michael's Hospice is an established independent voluntary sector provider of a range of specialist and general palliative care services. The hospice itself is a 8 bedded specialist palliative care inpatient unit with plans to expand and open a seconded bedded inpatient facility in the coming year.

## Consultant posts:

Dr Jenny Smith Medical Director, Saint Michaels Hospice

Dr Rosanna Hill Consultant in Palliative Medicine, Saint Michaels Hos

#### 4.3 Accommodation

Shared accommodation and shared secretarial support will be available within the Specialty Department. A PC will be available.



SECTION 5: About HDFT

Harrogate and District NHS Foundation Trust (HDFT) was founded under the Health and Social Care (Community Health and Standards) Act 2003 and authorised as an NHS Foundation Trust from 1 January 2005.

HDFT is the principal provider of hospital services to the population of Harrogate and the surrounding district, and also provides services to North and West Leeds. In total this covers a catchment population for the acute hospital of approximately 316,000 people. In addition, the Trust provides some community services across North Yorkshire (with a population of 621,000 people) and provides Children's and Young People's Public Health Services between birth and 19 (or in some cases 25) years of age in North Yorkshire, County Durham, Darlington, Middlesbrough, Stockton-On-Tees, Sunderland, Gateshead, Northumberland and Wakefield. The Trust's Children's Public Health Services look after almost 600,000 children across these localities.

## **Our Acute Services**

Harrogate District Hospital has:

- an Emergency Department
- · extensive outpatient facilities
- an Intensive Therapy Unit and a High Dependency Unit
- a Coronary Care Unit
- five main theatres and a Day Surgery Unit with three further theatres
- The Hospital provides emergency, urgent, outpatients, day case and inpatient services across a comprehensive range medical and surgical specialties
- The Sir Robert Ogden Macmillan Centre (SROMC) provides assessment, diagnosis and treatment for patients with cancer
- Dedicated purpose-built facilities are also provided on site for Cardiology, Endoscopy, Pathology, Pharmacy, Imaging and Therapy Services, as well as a Child Development Centre, Stroke Ward and Women's Unit
- The Trust provides Maternity Services with an Antenatal Unit, Central Delivery Suite, Special Care Baby Unit (SCBU) and Post Natal ward, together with an Early Pregnancy Assessment Unit



## Ripon Community Hospital has:

- · an inpatient rehabilitation ward
- minor injuries unit
- diagnostics and offers a range of outpatient services to Ripon and the surrounding area
- It also provides a base for the integrated health and social care Community Care Team and community midwifery services in the Leon Smallwood unit



HDFT also acts as the first contact for access to more specialist services through alliance-based working with neighbouring hospitals. These extended services are provided by visiting consultants, or alternatively by the patient travelling to hospitals in York or Leeds.

The range of hospital services that are provided in partnership with York and Scarborough Teaching Hospital NHS Foundation Trust (YSTHFT) include Breast and Cervical Screening, Dermatology, Ear Nose and Throat (ENT), Neurophysiology, Non-Surgical Oncology, Ophthalmology, Oral and Maxillofacial Surgery, Orthodontics, Renal Medicine, Rheumatology, Urology, and Vascular. An outpatient renal dialysis unit is provided at a facility on the Harrogate District Hospital site, managed by YSTHFT.

In addition, HDFT has a number of established clinical links with the Leeds Teaching Hospitals NHS Trust (LTHT). These include care for Coronary Heart Disease, Plastic Surgery, Specialist Paediatrics, visiting consultants providing additional support to HDFT's own Neurology service and access to specialist Cancer Services. Links have also been strengthened with commissioners in Leeds, providing further services in Orthopaedics and General Surgery and an outpatient clinic for ENT services at Chapeltown Health Centre.

Additional outpatient outreach clinics are held at:

- Wetherby Primary Care Centre and Yeadon Health Centre for the specialities of Dermatology, Gastroenterology, General Surgery, Gynaecology, Maternity, Neurology, Paediatrics, Respiratory, Rheumatology, Urology, and Vascular clinics.
- Alwoodley Medical Centre which includes clinics for the specialties of Endocrinology, Audiology, ENT, General Surgery, Gynaecology, Orthopaedics, Rheumatology and Urology.
- There is also a dedicated Radiology service providing plain film x-ray and ultrasound services to support the clinics listed above, as well as providing GP Direct Access for the surrounding practices.

Patient choice is an important part of the NHS Constitution and patients from surrounding areas frequently choose HDFT for their care. HDFT will continue working in partnership with the local Integrated Care Systems (ICSs) to expand secondary care services and meet this demand.

## **Our Community Services**

HDFT also provides a range of community services in Harrogate and the local area as well as across North Yorkshire. Our dedicated and experienced staff, who are based in the communities they serve, offer expertise across a variety of disciplines and work closely with primary care, acute hospitals, social care, mental health and voluntary sector providers.

#### Services include:

- Community Podiatry Services
- District and Community Nursing
- Community Therapy Services
- GP Out of Hours Services
- Infection Prevention and Control/Tuberculosis Liaison Services
- Minor Injury Units
- Older People and Vulnerable Adults Services
- Safeguarding Children Services
- Community Dental Services
- Specialist Community Services

## Our Children's and Young People's Services

HDFT is the largest provider of Children's and Young People's Public Health Services (also known as 0-19 or 0-25 services) in England. We support almost 600,000 children and their families in County Durham, Sunderland, Darlington, Middleborough, Stockton, Gateshead, Northumberland, North Yorkshire and Wakefield. These are universal services which are delivered by multi-disciplinary teams led by Specialist Children's Public Health Nurses, both as Health Visitors (for children up to 5 years old) and School Nurses (for children from 5 years old).

The needs and voices of children, young people and families are at the core of the service which is designed to identify and address their needs at the earliest opportunity, as well as to recognise and build on the strengths that are within individuals. This enables them to be part of the solution to overcome challenges and identify and develop resources within communities so that children, young people and families have access to support when and where they need it.

We work closely with other trusts, local authorities and other organisations to be a strong partner. We are part of the local governance and system working for children's services and we tailor our services to the strengths and challenges of the local population. Many of these services are now delivered through partnership agreements with local authorities and this is a strategy we are keen to replicate in other areas because it enables long term investment and development of the services.

## **Our Subsidiary Company**



In 2018, HDFT established a wholly owned subsidiary company, Harrogate Healthcare Facilities Management Ltd to provide it with estates and facilities services. The company currently trades as Harrogate Integrated Facilities (HIF) and, while the vast majority of its activity directly supports the Trust to deliver its services, the company has begun to offer services to external organisations such as the Duchy Hospital and a number of dental surgeries.

## **HDFT** in numbers

3 INTEGRATED CARE SYSTEMS		ER 000 AGUES	21,000 VIRTUAL OUTPATIENT ATTENDANCES
118,000 HOME VISITS	HOSPITAL CATCHMENT AREA c316,000		£350M TURNOVER
LOOKING AFTER OVER 600,000 CHILDREN	COMMUNITY SERVICES POPULATION c621,000		LARGEST EMPLOYER IN HARROGATE AND DISTRICT
55,000 EMERGENCY DEPARTMENT ATTENDANCES		OVER 2,000 CANCER TREATMENTS	

## Our Strategy - 2022 and Beyond



Palliative April 2024

The aim of our Strategy is to establish shared understanding and clarity for our workforce, Board of Directors and partners about the Trust's purpose, ambitions and priorities. It provides a framework to align our endeavours and mobilise our resources and workforce. Our Strategy is for everyone in the Trust, in every role and every function. It drives our activities as a Trust, as Directorates, Services and individually.



We exist to serve two groups:

- the patients who we care for in our hospitals and community services in Harrogate and District, including wider North Yorkshire
- the children and young people who we support through our Children's and Young People's Public Health Services across large parts of the North East and Yorkshire

Our Strategy makes it clear that our patients and children always come first.

Our purpose is to improve the health and wellbeing of our patients, children and communities. As well as caring for patients when they are unwell, we can also help improve people's health and contribute to the wellbeing of our communities through our services and how we use our resources.



Our Strategy guides our decision-making about today's priorities, ensuring they support our purpose and long-term ambitions. Annually, we set clear, specific priorities and objectives for each ambition and goal, and track their delivery through the Board Assurance Framework and our governance and management processes.

Our strategic objectives for 2022-23 were:

## **Best Quality, Safest Care**

- Improve theatres' safety
- Reduce pressure ulcers and falls
- Implementing the learning from clinical investigations
- Reduce medication errors
- Improve patient communications

## Person Centred, Integrated Care; Strong Partnerships

- Increase elective capacity through theatre productivity and outpatient transformation to ensure no patients wait over two years for treatment
- Initiate projects to build additional theatre capacity at Wharfedale and Harrogate Hospitals
- Reduce waiting times in the Emergency Department by improving the environment and implementing an Urgent Treatment Centre model
- Improve patient flow through the hospital, including out of hospital services to support discharge

#### **Great Start in Life**

- Develop a Children's Public Health Services Strategy and operating model
- Re-start implementation of Hopes for Healthcare, our principles for supporting children and young people in our services
- Deliver the actions from the Ockenden Report into our own Maternity Services

## At Our Best: making HDFT the best place to work

- Look after our people
- Embed a culture of belonging
- Embrace new ways of working
- Growing for the future

These objectives were supported by our enabling ambitions:

- An environment that promotes wellbeing: Deliver the 2022-23 estates programme including: Emergency Department reconfiguration; multiple wellbeing projects; the SALIX carbon reduction programme
- Digital transformation to integrate care and improve experience: Start the
  process to replace our Electronic Patient Record; Deliver the 2022-23 digital
  programme including: Luna Referral To Treatment (RTT) tracking, eRostering, Datix
  Cloud, Maternity Electronic Patient Record, Somerset (Cancer Tracking), Yorkshire &
  Humber Care Record
- Healthcare innovation to improve quality: Establish a Harrogate Innovation Hub;
   Deliver our National Institute for Health and Care Research (NIHR) Portfolio
   research activity; Start to develop research into Children's Public Health Services

## Our Values

Over values are a key component of what makes HDFT the organisation it is today. Our values are:



## **The Locality**

Harrogate is surrounded by the beautiful countryside of the Yorkshire Dales but the cities of Leeds and York are also conveniently close by. Knaresborough and Ripon are the market towns which surround Harrogate. Originally, a spa town in the Victorian era, Harrogate is now famous for its shops and many festivals. It has also developed a new role as a national and international conference centre, but retains much of its older charm.

#### Leisure/Recreation

There are excellent facilities in the area for most sports and outdoor activities. Harrogate also has its own Turkish Baths and Health Spa, and for the enthusiastic spectator, Harrogate Rugby Union Football Club and Harrogate Town Football Club are located near to the hospital site.

Harrogate boasts excellent shopping facilities including department stores, boutiques and high street favourites.

The town is also a gold medal winner of Europe in Bloom and offers recreational facilities including parks, gardens and nature trails.

## **Housing/Education**

There is a very good choice of housing in a variety of town and country settings. The range of state and public schools is wide, including a number of special schools, and standards are high. There are also universities in Leeds and York.

## **Transport**

Harrogate is equidistant from London and Edinburgh and there are frequent connections by intercity rail links in addition to good motorway access. The Leeds/Bradford Airport for national and international connections is easily accessible.

## **SECTION 6** General Conditions of Appointment

## **6.1 General Conditions of Appointment**

The appointee will enjoy terms based on the nationally agreed Terms and Conditions of Service for Consultants (England) 2003.

- i. The successful candidate will be required to live within 15 miles of their base hospital, or 30 minutes travelling time when on call.
- ii. The appointee will be expected to cover for colleagues' absence from duty on the basis of mutually agreed arrangements with the Department and with the Employing Trust. This is arranged by mutual agreement of consultant colleagues and approval of the Service Director, in accordance with standard Trust and NHS regulations. It is essential that six weeks notice is given to allow for proper planning and prevent cancellations of patients' appointments/surgery. This includes all forms of leave.

- iii. The Trust requires the successful candidate to have and maintain full registration with the General Medical and to fulfil the duties and responsibilities of a doctor as set down by the General Medical Council.
- iv. All appointments are subject to satisfactory Occupational Health Clearance being obtained.
- v. The appointment is exempt from the provisions of Section 4(2) of the Rehabilitation of Offenders Act 1974 by virtue of the Rehabilitation Act 1974 (Exemptions) Order 1975. Applicants are not entitled therefore to withhold information about convictions which for other purposes are "spent" under the provision of the Act, and in the event of employing any failure to disclose such convictions could result in dismissal or disciplinary action by the Trust. Any information given will be completely confidential and will be considered in relation to an application for positions to which the Order applies.
- vi. This post falls within the scope of the The Rehabilitation of Offenders Act 1974 (Exceptions) (Amendment) (England and Wales) Order 2007 and Section 115 of the Police Act 1997. In accordance with these pieces of legislation the Trust is obliged to check the background of all candidates appointed to medical posts with the Criminal Records Bureau. Accordingly you will be expected to undertake a 'disclosure' check.
- vii. Study leave is granted in accordance with the Medical and Dental terms and conditions of service, currently equivalent to 10 days per year (or 30 days over 3 years). Preference will be given to courses which are organised locally within the region.
- viii. In accordance with the Trust's Removal Expenses policy in appropriate cases assistance may be given in respect of removal costs
- ix. All medical staff employed at the Trust should ensure they are familiar with, and apply, the agreed procedure for reporting concerns, quickly and confidentially, relating to the conduct, performance or health of medical colleagues.
- x. HDFT takes its responsibility to safeguard and protect the welfare of both adults and children very seriously. During the annual appraisal process appraisers will use the appropriate documents to work with post holders to identify the relevant competencies necessary for this role and ensure the post holder is competent to undertake any appropriate duties or requirements to safeguard adults and children.
  - For child safeguarding issues the relevant documents are the HDFT Child Protection Training Strategy and the Intercollegiate Document "Safeguarding Children: the Roles and Competencies of Health Professionals." For adult safeguarding issues the relevant documents are the HDFT Safeguarding Adults policy, particularly the Training Needs Analysis.

Safeguarding also means ensuring that fundamental aspects of care, such as appropriate nutrition, preventing falls and minimising the risk of pressure ulcer formation, is provided for each patient in our care.

## **SECTION 7** Application Information

## Applications to be submitted in the form of:

NHS Jobs Application form on-line at:- http://www.jobs.nhs.uk

When providing details of your referees, please ensure that you observe the following:

- If you are currently a Doctor in Training we require one reference from the Training Programme Director of your rotation, and two references from Consultants you are currently working for or have recently worked for.
  - If you are currently a Specialty Doctor, Specialist or Consultant, we require one reference from your Medical Director and two references from Consultants you are currently working with or have recently worked with

Closing date for receipt of applications: 7th May 2024

## **Interview Process**

Further details of the interview process will be provided upon being shortlisted

#### **Visits**

For more information or to arrange a visit to the departments please contact:

Dr Kath Lambert, Clinical Lead for Palliative Medicine k.lambert3@nhs.net

Anne Mann, General Manager, Long Term and Unscheduled Care <a href="mann1@nhs.net">anne.mann1@nhs.net</a>

## **Further information about the Trust**

Information about Harrogate & District NHS Foundation Trust can be found on our website at Harrogate and District NHS Foundation Trust (hdft.nhs.uk)