

PERSON SPECIFICATION

POST TITLE: Band 5 - Medicines Management Pharmacy Technician – Medicine

		Essential (E) Desirable (D)	Assessed through: App Form (A) Interview (I)
Royal Free World Class Values	<ul style="list-style-type: none"> Demonstrable ability to meet the Trust Values <p><i>Positively welcoming</i> <i>Actively respectful</i> <i>Clearly communicating</i> <i>Visibly reassuring</i></p>	<ul style="list-style-type: none"> E 	<ul style="list-style-type: none"> A / I
Education & Professional Qualifications	<ul style="list-style-type: none"> BTEC in Pharmaceutical Sciences and NVQ Pharmacy services Level 3 or equivalent Current registration with the General Pharmaceutical Council as a Pharmacy Technician Accredited Checking Technician (ACT) or willing to work toward this QCF A1 workplace assessor award or working towards this 	<ul style="list-style-type: none"> E E D D 	<ul style="list-style-type: none"> A A A A

Date of the Person Specification Review: June 2023

Experience	<ul style="list-style-type: none"> • Significant and demonstrable post qualification hospital pharmacy experience • Previous assessable experience/understanding of JAC Pharmacy Computer System (or equivalent) • Computer literate including Microsoft Office software products. • Previous assessable managerial/supervisory experience and experience in training • Previous assessable experience in recruitment and selection of staff • Ability and understanding of how to correctly and efficiently obtain accurate medication histories and contribute towards medicines reconciliation 	<ul style="list-style-type: none"> • E • E • E • D • D • E 	<ul style="list-style-type: none"> • A • A / I
Skills and Aptitudes	<ul style="list-style-type: none"> • Demonstrate ability to plan, organise & deliver induction & competency based training. • Demonstrate ability to deal with conflict and complaints (with patients and staff of all levels) • Demonstrate excellent verbal and written communication and interpersonal skills (with patients and staff of all levels) • Ability to work independently and as a member of a team. • Demonstrate proven ability to dispense accurately. • Demonstrate proven ability to counsel and give advice to patients/carers on medications. • Excellent understanding of computerised systems of stock control management • Demonstrate ability to prioritise and organise own workload and for staff managed. • Methodical methods of working and good decision-making skills • Demonstrate attention to detail. 	<ul style="list-style-type: none"> • D • D • E 	<ul style="list-style-type: none"> • A / I • A • A / I • A / I • A / I

Personal Qualities & Attributes	<ul style="list-style-type: none"> • Ability to work independently and as a member of a team. • Ability to work in a stressful environment. • Well-motivated 	<ul style="list-style-type: none"> • E • E • E 	<ul style="list-style-type: none"> • A / I • A / I • A / I
Others	<ul style="list-style-type: none"> • Able to work late duties, weekends and Bank Holidays as per Rota • Evidence of CPD which meets the requirements of the Pharmacy Regulator (GPhC) • Member of APTUK (Association of Pharmacy Technicians UK) 	<ul style="list-style-type: none"> • E • E • D 	<ul style="list-style-type: none"> • A / I • A / I • A / I