

## PERSON SPECIFICATION

### Specialist Pharmacy Technician: Cardiovascular

#### Pharmacy Department

#### Requirements

	<b>ESSENTIAL</b>	<b>A// P/T*</b>	<b>DESIRABLE</b>	<b>A// P/T*</b>
<b>Qualifications / Education</b>	<p>NVQ L3 Diploma in Pharmacy Service Skills (QCF) plus L3 QCF Diploma in Pharmaceutical Science or GPhC accredited equivalent or GPhC equivalents prior to July 2011</p> <p>Completion of the Accreditation Checking Pharmacy Technician Scheme (ACPT)</p> <p>London Pharmacy Education and Training – Technician Self Development Programme – Stage 2 or equivalent</p>	A// P/T	<p>A1 workplace assessor award or working towards</p> <p>Medicine Management Accreditation or equivalent</p>	A// P/T
<b>Professional/ Statutory Registration</b>	Registered as a Pharmacy Technician with the General Pharmaceutical Council	A// P/T		
<b>Previous experience</b>	<p>Have worked in a pharmacy dispensary.</p> <p>Have worked in a hospital pharmacy dispensary.</p> <p>Have worked in a clinical ward based team.</p> <p>Have worked in a role with medicines management responsibilities.</p> <p>Previous experience of delivering induction and competency based training</p> <p>Previous experience of supervising staff and workload on a day-to-day basis</p> <p>Previous evaluated experience of participation in project and audit work</p>	A// P/T	<p>Demonstrated experience of ability to appraise staff and set performance objectives</p> <p>Previous evaluated experience of recruitment and selection of staff</p>	A// P/T

Skills/ Knowledge/ Ability	A/I/ P/T	A/I/ P/T
<p>Demonstrated ability to dispense accurately to set standards</p> <p>Demonstrated ability to counsel and give advice to patients on their medications</p> <p>Demonstrated ability to accurately judge and assess patient's own medication</p> <p>Demonstrated ability to accurately record patient medicine reconciliation</p> <p>Demonstrated ability to prioritise and organise routine daily tasks using own initiative, whilst supervising and leading a team</p> <p>Demonstrated ability to plan, deliver, and organise competency based training assessment</p> <p>Demonstrated ability to work to set procedures</p> <p>Demonstrated ability to work under pressure accurately</p> <p>Demonstrated ability to motivate self and others</p> <p>Demonstrated ability to communicate more complex and sensitive information effectively using clear written and spoken English to overcome barriers to understanding</p> <p>Demonstrated ability to clearly and accurately complete complex routine and non-routine documentation.</p> <p>Demonstrated IT skills including:</p> <ul style="list-style-type: none"> <li>• Email</li> <li>• Word processing</li> <li>• Spreadsheets</li> <li>• Accurate data entry</li> </ul> <p>Demonstrated accurate numeracy skills, including:</p> <ul style="list-style-type: none"> <li>• Complex calculations</li> <li>• Addition, subtraction, division, multiplication</li> </ul>		<p>Demonstrated ability to write SOP's</p> <p>Demonstrated ability to manage performance</p> <p>Familiar in using the following computer systems:</p> <ul style="list-style-type: none"> <li>• MedChart</li> <li>• JAC Pharmacy Computer System</li> <li>• iSOFT EPR</li> </ul>

	<ul style="list-style-type: none"> <li>Percentages, decimal, fractions, ratio</li> </ul> <p>Demonstrated effective customer service skills.</p> <p>Able to demonstrate a good understanding of the context of hospital pharmacy and the NHS.</p> <p>Mandatory professional CPD as defined by General Pharmaceutical Council</p>			
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**A=application**

**I=interview**

**P=portfolio**

**T=Test/ assessment centre**

**IH Apr 2023**