

Person Specification

POST: HEALTHCARE SUPPORT WORKER

DEPARTMENT: SEXUAL HEALTH

Job Requirements	Essential	Desirable
<p><u>EDUCATION AND QUALIFICATIONS</u></p> <ul style="list-style-type: none"> • Evidence of qualifications obtained at secondary/high school or equivalent experience. • NVQ 3 or equivalent • ECDL qualification 	✓	 ✓ ✓
<p><u>EXPERIENCE AND KNOWLEDGE</u></p> <ul style="list-style-type: none"> • To have worked in a hospital or community health care setting in the last 12 months • Previous work experience in a sexual health setting • Currently performs venepuncture 	✓	 ✓ ✓

<p><u>SKILLS AND ABILITY</u></p> <ul style="list-style-type: none"> • Evidence of good communication abilities both written and verbal • Ability to work on own initiative • Basic computer/word processing skills • Attention to detail • Organisational skills • Understanding of effective record keeping • Non-judgmental attitude • Flexible i.e. shift system in operation which includes evening and weekend sessions • Enthusiastic • Ability to work under pressure • Ability to work as part of a team • Ability to travel between sites • Awareness of own limitations and boundaries • Ability to understand and carry out instructions • Effective communication with other health professionals <ul style="list-style-type: none"> • Understanding of confidentiality policies in Sexual Health 	<p>✓</p>	<p>✓</p>
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