

JOB DESCRIPTION

Job Title:	Senior Cardiac Physiologist
Base:	Wycombe Hospital
Agenda for Change banding:	Band 6
Hours of Work:	37.5 hours per week

MAIN PURPOSE OF THE POST

To undertake the full range of invasive and non-invasive procedures carried out within the Cardiac Investigation service for Buckinghamshire Healthcare NHS Trust.

The jobholder will participate in the training of junior members of the department. (Cardiac associate practitioners and Trainee Cardiac Physiologists). They will be able to work unsupervised in all areas and be responsible for the day to day running of any area in which they are working.

RESPONSIBILITIES

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Patient/customer care (both direct and indirect)

- To work autonomously within all areas of non-invasive and invasive cardiology.
- To act as lead physiologist during exercise tolerance tests, recording results and formatting a report for the requesting doctor
- To record pressures in the Cardiac Catheterisation Laboratories without supervision. Able to recognise and correct problems with the pressure recording equipment.
- To provide technical support during single and dual chamber pacemaker implants and during the implantation of implantable loop recorders.
- To provide technical support during ICD/CRT implants with support from senior staff as required.
- To perform pacemaker follow-ups and provide an accurate record of all measurements taken, documenting any programming changes made and the reasons for these.
- To perform ICD/CRT device follow ups with support from senior staff as required.
- To participate in the cover for the primary PCI service and to be flexible in their working hours as late finishes may be required.
- To be responsible for the day-to-day running of the area in which they are working
- To demonstrate awareness and compliance with Trust policies, procedures, guidelines and standards
- To demonstrate awareness and compliance with clinical standards and guidelines as specified by professional bodies such as RCCP and SCST and maintain own continuing professional development.

Policy development

- Actively contribute to departmental discussions regarding new working practices
- To be actively involved in the implementation of Trust policies and procedures at departmental level, reinforcing their use.

People management

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- Participate in the Trust's appraisal and personal development plan schemes by meeting with the manager at least annually
- Supervise and teach Trainee and basic grade cardiac physiologists

Communication

- Demonstrate a courteous and helpful approach to patients, relatives and visitors within the department.
- Communicate effectively with patients and relatives whilst handling sensitive and potentially distressing information
- Diffuse possibly aggressive situations with patients or relatives within the department
- Report untoward incidents and any other relevant information to a Senior cardiac physiologist
- Inform a Senior cardiac physiologist if asked to carry out a task which the postholder does not have the training or ability to do.
- Promote the corporate image of the Trust to all individuals, groups and organisations, both within the Trust and externally to the community at large.
- Participate fully as a team member, sharing knowledge and information and supporting colleagues, to promote a cohesive department and the achievement of team objectives.

Resource management

- Ensure adequate levels of disposable stock are maintained re-ordering stock items when needed
- Responsible for the maintenance and cleaning of non-disposable equipment and fully understands the importance of infection control and sterility

Information management

- To maintain both written and electronic departmental records of all procedures undertaken in line with the Trust's Clinical Audit policy.
- Participate in the collection of audit and research data

Further sections

- To abide by the Trust's core behaviours for staff and all other Trust policies including standing financial instructions, research governance, clinical governance, patient and public involvement, codes and practices, and health and safety policies

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Other duties

To undertake any other duties commensurate with the grade as requested.

ORGANISATION CHART

Deputy Divisional Director – Integrated Medicine



Principal Cardiac Physiologist



Lead Cardiac Physiologist



Senior Cardiac Physiologist

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ADDITIONAL INFORMATION

Trust Values



Health and Safety at Work Act

The post holder is required to take responsible care for the health and safety of him/herself and other persons who may be affected by his/her acts or omissions at work. The post holder is also required to co-operate with Buckinghamshire Healthcare NHS Trust to ensure that statutory and departmental safety regulations are adhered to.

Confidentiality

The post holder has a responsibility to maintain confidentiality and ensure the principles of the Data Protection Act 2018 (DPA) and all applicable laws and regulations relating to Processing of Personal Data and privacy, including where applicable the guidance and codes of practice issued by the Information Commissioner are applied to patient, staff and Trust business/information.

Equal Opportunities

The Trust welcomes all persons without regard to age, ethnic, or national origin, gender or sexual orientation, religion, lifestyle, presenting illness, marital or parental status or disability. We aim to provide a non-judgemental service at all times.

Managing Risk: Maintaining skills and learning from problems

Reducing risk is everyone's responsibility. All staff in the Trust must attend training identified by their manager, or stated by the Trust to be mandatory. The Trust uses risk assessments to predict and control risk and the incident reporting system to learn from mistakes and near misses and so improve services for patients and staff. All staff are expected to become familiar with these systems and use them. The Trust has designated the prevention and control of infection as a core issue in the organisation's clinical governance, managing risk and patient safety programmes. In consequence, all employees are expected to:

- i) Follow consistently high standards of infection control practice, especially with reference to hand hygiene and aseptic techniques,
- ii) Be aware of all Trust infection control guidelines and procedures relevant to their work.

COVID-19 Vaccinations

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The [Health and Social Care Act 2008 \(Regulated Activities\) \(Amendment\) \(Coronavirus\) Regulations 2021](#) that require all persons working or deployed in any CQC registered activity to be fully vaccinated against COVID-19, are being rescinded from 15 March 2022. If you are successful at interview, you will still be asked your vaccination or medical exemption status, as part of the pre-employment screening process undertaken by Occupational Health, but this will not impact your offer of employment.

Safeguarding of children and vulnerable adults

During your employment with the Trust, you have a responsibility to safeguard children and vulnerable adults. You are required to complete statutory and mandatory training and take appropriate action as set out in the Trust's policies and procedures.

Governance

Post holders will aim to ensure that areas of the trust under their responsibility comply with "Standards for Better Health" Core and Developmental Standards and bring deficiencies to the attention of their Director"

Information Management/ Data Quality

The post holder must ensure that Trust records are documented, secured, stored and disposed of appropriately and in accordance with the Data Protection Act 2018 (DPA) and all applicable laws and regulations relating to Processing of Personal Data and privacy, including where applicable the guidance and codes of practice issued by the Information Commissioner. In addition, information recorded must be fit for purpose - accurate, relevant, up to date and complete.

Freedom of Information

The post holder must be aware that any information held by the Trust in theory could be requested by the public, including emails and minutes of meetings. It is therefore essential that records are accurately recorded and maintained in accordance with the Trust's policies.

Travel to other sites

You may be required to travel to other Trust locations. Please complete travel expenses using the online system. Details of allowances can be obtained from the Human Resources Department.

Smoking statement

Smoking is not permitted in any premises or grounds managed, leased or owned by the Trust. Smoking is not permitted in Trust vehicles or in any vehicle parked on Trust premises.

General

The duties outlined above are not intended as a restrictive list and may be extended or altered to include other tasks that are commensurate with the grade. Should you have any queries or concerns relating to the contents of this letter, please contact the Recruitment team, Amersham Hospital, Whielden Street, Amersham, Bucks, HP7 0JD.

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