



# The ROYAL MARSDEN

NHS Foundation Trust

## Job Features Form

Job features for the post of clerical and administrative posts. The post may include the following but is not exhaustive.

| Job features                                 |   | Job features                                                        |   | Job features                                  |   |
|----------------------------------------------|---|---------------------------------------------------------------------|---|-----------------------------------------------|---|
| Exposure prone procedures *                  |   | Hazardous substances                                                |   | Extreme temperature (hot or cold environment) |   |
| Patient contact                              |   | Managing people                                                     | √ | Working with hard wood dust                   |   |
| Exposure to body fluids                      |   | Ionising radiation                                                  |   | Display screen equipment user                 | √ |
| Food handling                                |   | Driving as part of the job including transporting staff or patients |   |                                               |   |
| Night work or unsocial hours                 |   | Waste handling                                                      |   |                                               |   |
| Lone working                                 | √ | Manual handling                                                     | √ |                                               |   |
| Working with children/vulnerable adults      |   | Specialist equipment, for example power hammers                     |   |                                               |   |
| Working at heights for example using ladders |   | Overseas travel for work purposes                                   |   |                                               |   |
| Working with animals                         |   | Working in confined spaces                                          |   |                                               |   |