

## EMPLOYMENT CRITERIA / PERSON SPECIFICATION

The purpose of this specification is to identify the attributes required by applicants to perform the duties in the job description. The specification will be used to shortlist applicants and to compare how well candidates match the agreed specification. It will also be used by potential candidates to understand expectations and identify how their skills, behaviours and experience will be assessed.

<b>Post Title</b>	Diabetes/Endocrine Assistant Practitioner	<b>Directorate/Department</b>	Div B
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<b>Assessment Method Key</b> (Note for candidates: This is not an exhaustive list and if you have any questions about the assessment methods listed, please contact the team member named on the job advert.)	
<b>Interview</b>	These criteria will be assessed during an interview, should you be shortlisted.
<b>Application</b>	These criteria will be assessed at shortlisting; therefore anything not advised in your application can not be scored.
<b>Presentation</b>	During an interview you may be asked to produce a presentation, this is when these criteria will be assessed.

<b>Qualifications / training required</b>			
<b>Requirements</b>	<b>Assessment Method</b>	<b>Essential</b>	<b>Desirable</b>
Assistant Practitioner with a health-related Foundation Degree e.g. Foundation Degree in Health and Social Care.		X	
Basic Maths, English and IT skills	Application form/Interview	X	
<b>Previous or relevant experience necessary</b>			
<b>Requirements</b>	<b>Assessment Method</b>	<b>Essential</b>	<b>Desirable</b>
Experience of working in a healthcare setting in a clinical supporting role	Application form/Interview	X	
Experience of working in an MDT across organisational and professional boundaries	Application form/Interview		X
Experience in providing patient education or training			X
<b>Aptitudes and skills required</b>			
<b>Requirements</b>	<b>Assessment Method</b>	<b>Essential</b>	<b>Desirable</b>
Competent in the use of manual blood pressure, pulse, Oxygen saturation and weight. Able to record and interpret measurements	Application form/Interview/References	X	

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Excellent interpersonal, verbal and written communication skills	Application form/Interview	X	
General IT Skills including the use of the Microsoft Office suite	Application form/Interview	X	
<b>Special requirements of the post</b>			
<b>Requirements</b>	<b>Assessment Method</b>	<b>Essential</b>	<b>Desirable</b>
Experience in medicines administration	Application form / Interview	X	
Venepuncture/cannulation	Application form/Interview/References	X	
Excellent time management and organisational skills	Application form / Interview	X	
<b>Values and behaviours</b>			
<b>Requirements</b>	<b>Assessment Method</b>	<b>Essential</b>	<b>Desirable</b>
Able to demonstrate behaviours that meet the Trust Values <ul style="list-style-type: none"> <li>• Patients First</li> <li>• Always Improving</li> <li>• Working Together</li> </ul>	Application form / Interview	X	