

## Person Specification

Job Title: Community Learning Lead Division: OOHCC

| Job Requirements   |  | Weighting        |
|--|--|------------------|
| <ul> <li>QUALIFICATIONS/TRAINING</li> <li>Level of education</li> <li>Professional qualifications</li> <li>Vocational Training</li> <li>Post basic qualifications</li> <li>Training and learning<br/>programmes/courses</li> </ul> | First Level Diploma / Degree in<br>Nursing   | E                |
|  | <ul> <li>Current NMC registration</li> <li>Recognised mentoring/assessing support qualification</li> <li>Evidence of CPD</li> <li>IT Skills</li> <li>Leadership &amp; Management</li> </ul>  | E<br>E<br>E<br>E |
|  | <ul> <li>course</li> <li>Level 3 Award In Education &amp;<br/>Training Course (L3AET) formally<br/>known as PTLLS, or willingness<br/>to work towards</li> </ul>   | E                |
| <ul> <li>EXPERIENCE</li> <li>Length and type of experience</li> <li>Level at which experience gained</li> </ul>  | <ul> <li>Significant experience of<br/>community nursing including<br/>supervising and supporting<br/>others.</li> </ul>   | E                |
|  | <ul> <li>Evidence of managing and<br/>supporting learners in practice,<br/>dealing with failure to progress<br/>and able to demonstrate an ability<br/>to communicate with educational<br/>leads from colleges and Institutes</li> </ul> | E                |
|  | <ul> <li>of higher education.</li> <li>Experience in motivating staff<br/>who are not under performing not<br/>achieving their goal.</li> </ul>  | E                |
|  | <ul> <li>Evidence of innovative, research<br/>based approach to education and<br/>elinical prosting</li> </ul>   | E                |
|  | <ul> <li>clinical practice.</li> <li>Involvement in audit and research</li> <li>Evidence of setting and maintaining clinical and education standards.</li> </ul>   | E<br>E           |

| <ul> <li>SKILLS/KNOWLEDGE</li> <li>Range and level of skills</li> <li>Depth and extent of knowledge</li> </ul> | Professional attitude and image<br>which inspires confidence to act as<br>clinical role model and a<br>mentor/preceptor/assessor                                   | E           |
|--|--|-------------|
|  | Excellent communication skills     (verbal and written)  | E           |
|  | Excellent presentation and facilitation skills.  | E           |
|  | <ul> <li>Ability to challenge current<br/>practices and manage change.</li> <li>Ability to influence and negotiate<br/>successfully.</li> </ul>                    | E<br>E      |
|  | <ul> <li>Work on own initiative and be able<br/>to respect deadlines</li> <li>Demonstrate leadership qualities</li> <li>Knowledge of research/audit and</li> </ul> | E<br>E<br>E |
|  | <ul> <li>clinical governance</li> <li>Evidence of leading a multi-<br/>disciplinary team</li> </ul>  | E           |
| PERSONAL QUALITIES     Sometimes called attributes   | <ul><li>Professional at all times.</li><li>Flexible and adaptable</li></ul>  | E<br>E      |
|  | • Able to work as an effective team member.  | Е           |
|  | <ul><li>Good interpersonal skills.</li><li>Able to accept and offer</li></ul>  | E<br>E      |
|  | <ul> <li>constructive criticism.</li> <li>Demonstrates commitment to<br/>achieve individual and team<br/>objectives</li> </ul>                                     | E           |
|  | Innovative, dynamic, challenging individual, able to lead a team   | Е           |
|  | Able to adapt to changing<br>circumstances and influence<br>change successfully using<br>negotiating skills.   | E           |
|  | • Shows initiative and is able to think positively and stimulate a   | E           |
|  | <ul> <li>productive team climate</li> <li>Able to self-motivate</li> </ul>   | E<br>E      |
|  | <ul> <li>Ability to work independently</li> <li>Liaise confidently and effectively<br/>with other disciplines</li> </ul>   | E           |
|  | <ul> <li>Organisational and problem solving skills.</li> </ul>   | E           |

| <ul> <li>OTHER JOB REQUIREMENTS</li> <li>Physical attributes</li> <li>Specific job circumstances<br/>such as unsocial hours</li> <li>Special requirements such as<br/>car driver</li> </ul> | <ul> <li>Car driver and access to a car for<br/>work is essential, valid full driving<br/>licence which enables them to<br/>drive in the UK. Business<br/>Insurance</li> <li>Ability to concentrate and deal<br/>with frequent interruptions and<br/>competing demands</li> </ul> | E |
|---|---|---|
|---|---|---|

## \* Notes on Completion

## JOB REQUIREMENTS

The job requirements are in effect the person specification, in that they specify the person who could do the job competently.

## WEIGHTING

Please indicate for each criteria whether it is **E**ssential or **D**esirable.